

Horizon Christian School

700 Pacific Avenue
Hood River, Oregon 97031
Phone (541)387-3200 Fax (541) 386-3651

Office Use

Date received _____
Admin reviewed _____
Date interviewed _____
Background Check _____
Bookkeeping _____
Front Office _____

EMPLOYEE APPLICATION

Application date: ____/____/____ Date available: ____/____/____

Your interest in Horizon Christian School is appreciated. We invite you to fill out this application and return it to our school office. We will review your application and when we have a position requiring your skills we will arrange for a personal interview and contact your references.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ. We look forward to receiving your application. Thank you for your interest in the ministry of Horizon Christian School. It is our prayer that God will fulfill His Perfect will in the lives of all applicants.

Horizon Christian School has a strong Evangelical Christian Commitment and requires all board members, faculty and staff be Evangelical believers. Horizon Christian does not discriminate on the basis of Race, Color, National Origin, Sex, Age or Disability in the Admission of Students, Employment and the Educational programs or activities it conducts.

A. APPLICANT'S NAME AND ADDRESS

Full Name: Miss() Mrs.() Mr.() _____

Address _____

How long have you lived at the above address? _____

Phone: Cell _____ Landline _____

Email: _____

B. PERSONAL INFORMATION

Marital Single _____ Engaged _____ Married _____ Separated _____

Spouse's name _____ and occupation _____

C. POSITION DESIRED Please check the areas in which you would like to be considered.

- _____ Administrative assistant
_____ Coach/Mentor
_____ Substitute Teacher
_____ Librarian
_____ Other: _____

D. CHRISTIAN BACKGROUND

Bible Do you believe the Bible to be the inspired and infallible Word of God, and the final authority in all matters of faith, conduct, and truth?
Yes _____ No _____, explain: _____

Church Denominational preference: _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

Statement of Faith Please carefully read our **Statement of Faith* and indicate below your degree of support. (*located on the last page of this application)
_____ I fully support the Statement as written without mental reservations.
_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

On a separate single sheet of paper briefly provide your Christian testimony. If you do not include this you will not be considered for a position.

E. PROFESSIONAL QUALIFICATIONS

Formal Training What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
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High School _____

College _____

Other _____

Experience	Place	Job/duties	Dates

Other Experience List other work or military experiences that may have significance for the type of position for which you are applying.

Place	Type of Work/Experience	Dates

Please attach a current resume.

F. PERSONAL REFERENCES

List two references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first. (A reference from your pastor is required.) Please do not list family members or relatives.

Personal	Name	Complete Address	Phone	Position

Give two references who are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first. Please do not list family members or relatives.

Work	Name	Complete Address	Phone	Position

G. APPLICANT'S AGREEMENT

I understand that Horizon Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditional on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Horizon Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Horizon Christian School such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given Horizon Christian School.

I further certify that I have carefully read and understand the above statements.

Signature of Applicant

Date

Horizon Christian School

Statement of Faith

We believe the Bible is God's Holy Word, without error, and our final authority in all matters of faith and practice.

We believe in one God eternally existing as Father, Son and Holy Spirit.

We believe in Jesus Christ, conceived by the Holy Spirit and born of a virgin – fully God and fully Man. He lived a sinless life, performed miracles, died upon the cross and rose again, conquering sin and death. He is now with the Father but will return in glory to judge the world.

We believe that salvation is an act of God in which He gives us a new nature and enables us to live righteously through His Holy Spirit.

We believe that all followers of Jesus Christ are spiritually one body.